

**AGENDA**  
**BOARD OF SELECTMEN**  
**HOLBROOK, MASSACHUSETTS**

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**Wednesday, May 23, 2018 at 7:00 p.m.**

**Holbrook Town Hall, Selectman Noel C. King Meeting Room, Floor 3R**  
**50 North Franklin Street, Holbrook, MA 02343**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

All cell phones, pagers, etc., are to be turned off during the meeting.

Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)

**II. MINUTES:**

**A.** Minutes of the Regular & Executive Sessions of Wednesday, March 28, 2018

**B.** Minutes of the Regular & Executive Sessions of Wednesday, April 18, 2018

**III. TOWN ADMINISTRATOR'S REPORT:**

**A.** Communications & Announcements

**B.** Committee Updates

**C.** Update on Status of Open Issues

**IV. OLD BUSINESS:**

**V. NEW BUSINESS:**

**A.** Introduction of New Dispatch Supervisors for Holbrook Regional Emergency Communications Center

**B.** Vote to Execute a Contract with the Architects of the New Holbrook Communications Building

**C.** Introduction of Town Scholarship Recipients

**D.** Vote on Request for Block Party on Grove Avenue

**E.** Discussion & Vote relative to EPA Notices of Activity and Use Limitations (NAULs)

**F.** Vote to Accept the Recommendation of the Police Chief to Begin the Process of Promoting a Police Officer to the Rank of Sergeant

**G.** Vote to Lower the Speed to 25 mph on Reeds Lane, Belcher Street & Jewel Road

**H.** Vote to approve the Issuance of Notes and Bonds Related to the New School Project

**I.** Vote to Appoint an Associate Member to the Zoning Board of Appeals

**J.** Vote to Fill the Part-Time Positions for Council on Aging Van Drivers

**K.** Vote to Extend the Council on Aging Temporary Employees Through June 30, 2018

**L.** Vote to Accept the Recommendation of the COA Coordinator to Appoint Two Part-Time Assistant Council on Aging Coordinators, effective July 1, 2018

**M.** Vote to Authorize the Superintendent of Public Works to Hire the Summer Help

**N.** Vote to Extend the Employment of the Part-Time Temporary Principal Clerk in the Public Works Department through June 29th

**O.** Vote on Ambulance Abatements for the Quarter of January 1 – March 31, 2018

**P.** Vote on Appropriation Transfer Request for the Public Safety Building

**Q.** Vote to Grant Requests for Vacation Carry-Over from FY2018 into FY2019

**R.** Discussion about the Rate of Pay for Election Workers

**S.** Updates – Public Safety – Treasurer/Collector – Public Works Department

**VI. CITIZENS' CONCERNS:**

**VII. ADJOURN**

“The Chair reserves the right to call items on the agenda out of order. Items are listed in their approximate order, and items may be reached earlier or later than the posted order. Items listed for executive session may also be discussed in open session. The listing of items contains those items reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Persons interested are advised that in the event that any matter taken up at the meeting that remains unfinished at the close of the meeting may be put off to a continued session of the meeting, in accordance with the Open Meeting Law.”

### **PUBLIC PARTICIPATION IN MEETINGS**

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public’s need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The last item on every Selectmen’s agenda is “Citizens Concerns”. Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004